Dryad Board Teleconference Minutes
27 August, 2013 11:00 AM ET, 8:00 PT 16:00 GMT

Present: Michener, chair; Bloom, Fenner, Fox, Ferguson, Hodson, Holyoak, Lavoie, Sansone, Smit, Tenopir. Absent: Vision Other participants: Wendell, Schaeffer

Michener called the meeting to order at 11am, and mentioned that the new member orientation was held 3 weeks ago.

1. Welcome, review of agenda, and request for additional items (none offered).
2. Officer Election Results - Laura
   a. Unanimous approval of candidates: Chairman, Michener; Vice-Chair, Bloom; Treasurer, Lavoie; Secretary, Vision
3. Review and approval of minutes - Chair
   a. Minutes from 21 May Board Meeting
      No changes or corrections. Motion carried unanimously
   b. Minutes from 24 May Board Meeting
      No changes or corrections. Motion carried unanimously
4. Brief Reports
      i. Budget vote via email: unanimously approved by 10 participating members
          Liabilities exceeded revenues for last year
   b. Membership/Customer Update - Wendell
      i. Revenue through June 30, 2014 (excluding prepayment for future years)
         1. Purchase Agreements written in conjunction with legal counsel
         2. $8000 signed agreements
         3. $20,000 agreements completed and awaiting signatures
         4. $19,000 estimated revenues from expected subscriptions
         5. $4,500 Membership dues
         6. $12,00 projected revenue from deferred plans
         7. $32,000 is secure revenue
      ii. Current membership status:
          1. 22 charter members
          2. 2 have decided to pay early
          3. 4 new members also pending
          4. 3 charter members have not renewed
   c. Sloan Grant Update - Wendell
      i. referred to email update (call scheduled with program officer for this week)
   d. Payment System Update - Wendell
      i. Payment system launch Tuesday Sept. 3
      ii. Usability testers thanked; continuing to make improvements
      iii. PR continuing: blog, twitter, email lists, website announcements

Q: Can you submit without completing the payment process?

Approved at Board Meeting on November 23, 2014
A: Dryad verifies card on submission, but does not charge it till acceptance; author can still make changes to the payment type with Dryad staff help.

Q: How long is the gap between submission and billing?
A: depends on workflow; normally less than 48 hrs; review workflow may take longer

5. Action Items
   a. Review MOU with Duke and FASEB contract - Wendell
      i. MOU w/Duke will clarify the arrangement between Dryad and Duke during the NSF grant period (through Feb 2016)
      ii. Document currently being reviewed by Duke counsel
      iii. Question regarding NESCent’s ability to continue administrative support after Nov, 2014 when NESCent is slated to end
   Q: Is NESCent seeking more funding from NSF or elsewhere?
   A: There is a prospect of continued baseline funding from Duke, NCSU and UNC
   b. FASEB will support payment systems and membership tracking and renewals; waiting for the contract to be approved by Duke.

6. Populate Task Forces and Committees – Michener sought members for one task force and 2 standing committees
   a. Membership Task Force: short-term appointment to determine procedures for member applications, recruitment, review dues structure, review payment policies; developing a strategy for increased membership. Volunteers: Ferguson (chair), Fox, Hodson, and Fenner.
   b. Governance Committee membership: Michener, Vision, Fox, Tenopir, Fenner and Sansone (chair)
   c. Finance Committee membership: Lavoie, Holyoak, Bloom, Ferguson, Hodson and Smit.

7. Review Logistics/Agenda for November Meeting - Michener
   a. Meeting logistics and Travel information
      i. Wendell: registration necessary for all participants; hotel & travel info shared with Board members; alcohol policy noted. Wendell to follow up on logistical questions
   b. Reviewed the draft agenda; suggestions as follows:
      i. Technical report should be moved to the afternoon so that US staff can participate
      ii. Include update on curation time in technical report
      iii. Include feedback and updates on the payment system
      iv. Discuss the Terms of Service
      v. Clarify the finance committee’s charge
      vi. Explore scope of Dryad in light of contacts with Mark Thorley of NERC (UK) which would like to partner with Dryad to develop a better user interface. Hodson in regular contact with Thorley and can work with him to prepare a summary for the Board to review.

8. Meeting adjourned at 12:12.

Approved at Board Meeting on November 23, 2014