

# Minutes of the Dryad Board of Directors, August 2018

August 22, 2018, by teleconference

**Approved November 14, 2018**

1. Meeting called to Order by Lin (chair) at 1:05pm ET

*Directors in Attendance: Bruna, Eaton, Fox, Hole, Horstmann, Lin, Mangiafico, Murphy, Nilsson, Strasser, Sutton, Uhlir (joined late), Vision / Regrets: Waibel*

*Dryad staff in attendance: Operations Manager Elizabeth Hull, Executive Director Melissanne Scheld, Repository Architect Ryan Scherle*

1. Introductions of new BOD members and new Executive Director Melissanne Scheld.
2. Approval of prior minutes.

**Motion: Approve minutes from May 2018 teleconference. Proposed by Fox, seconded by Bruna. Passed unanimously with one abstention.**

3. Operations Report. Hull gave an update on submission levels, events, and projects.
4. Technical Report. Scherle reported on the ongoing transfer of Dryad content DANS for preservation backup, progress on development of/migration to the Dash platform, and other recent technical accomplishments.
5. Finance Report. Hole gave a financial update and overview of cash flow projections, and shared reports for the recently-ended 2017-2018 Fiscal Year.
6. Partnership with California Digital Library. Lin provided background and context for the partnership for the benefit of new BOD members and staff. Channels for BOD input on and guidance for the partnership were discussed, including development of some guiding principles.
7. Governance activities.
  - a. Lin requested annual Conflict of Interest statements from all BOD members.
  - b. Officer elections for the coming year:

**Motion: Elect Fox as Chair, Nilsson as Vice-Chair, Hole as Treasurer and Murphy as Secretary for the upcoming year. Proposed by Lin, seconded by Bruna. Passed unanimously with one abstention.**

- c. Adjusted membership of standing committees.
- d. Updating bank signing authority for new officers and staff:

**Motion: The following should have check-signing authority over Dryad's finances: Melissanne Scheld, Elizabeth Hull, Charles Fox, Brian Hole. Proposed by Bruna, seconded by Murphy. Passed unanimously.**

8. Update from PI Vision on the ongoing grant project on data review being conducted with the Odum Institute, funded by the Robert Wood Johnson Foundation.
9. Preliminary planning for upcoming teleconferences and face-to-face meeting to be held in 2019.
10. Thanks and appreciation were expressed to Lin, the outgoing BOD Chair.

Adjourned by Lin at 2:55pm ET