

Minutes of the Dryad Board of Directors Meeting December 2014

By teleconference, Tuesday, December 9, 2014 from 10:00 am to 12:00 PM ET
Approved February 24, 2015

1. Meeting called to order by Chair at 10:03am EDT

- a. Directors in attendance: Baird, Bloom, Bruna (joined 10:20), Fenner, Ferguson, Michener (chair), Smit, Tenopir, Smith (*ex officio*, joined 10:12), Vision (secretary)
- b. Directors not in attendance: Fox, Sansone, Hodson
- c. Staff in attendance: Morovati, Hull

2. Review and approval of Minutes from September 2014 Board of Directors Meeting

- a. A motion to approve the September Minutes [1] was made by Vision, seconded by Tenopir. The motion passed unanimously.

3. Treasurer's Report (Morovati, for Fox)

- a. The report for the period covering Q1 (July-Sept 2014) shows Operating Cash of \$79,006.08 in comparison to \$97,561.14 at the end of June.
- b. Revenue from individual and payment plans was \$29,565. \$41,500 in subscription payments was invoiced at the start of October, and is expected to be in by the end of the second quarter.
- c. There were 256 data packages with payments released in October. To meet the FY14-15 DPC revenue projections from July will require an approximately 32% increase over October's activity.
- d. There was a temporary expense line item associated with extra support from FASEB during the Executive Director transition. The new contract will not exceed \$625/month, rather than the previous \$2250/month.
- e. Beginning with the next quarterly statement, total voucher account revenue will not be recognized as income as it is received. Rather, only the voucher account revenue that has been redeemed will be recognized. Voucher account revenue that has not been redeemed will be deferred and adjusted at the end of the year.

4. Operations Report (Morovati)

- a. Morovati is currently reviewing retirement investment options, finalizing Workman's Compensation and updating our bank signing authority.
- b. New curation staff have been hired, two students and Drexel MRC and one half-time curator in Durham. Senior curator now located at Drexel MRC.
- c. Ten journals were integrated in October and November: Systematic Botany (DPCs sponsored by American Society of Plant Taxonomists); Papers in Palaeontology; five titles from PLOS (PLOS Computational Biology, PLOS Medicine, PLOS Neglected Tropical Diseases, PLOS ONE, and PLOS Pathogens); three titles from the Nordic Society Oikos (Oikos, Ecography, Nordic J. Botany).
- d. New features have been added to Dryad's submission system supporting the [expanded the integration with PLOS](#). One of these features is a submission workflow that has been requested by several journals, in which authors submit data to Dryad before submitting the manuscript to the journal for review. This feature is now ready for use by other journals.
- e. Staff are in the process of migrating all Dryad mailing lists, shared document stores, and the project wiki from NESCent ownership to Dryad's Google Apps account.
- f. A staff retreat to discuss implementation of the Strategic Plan is scheduled for the week of January 5th

5. Committee and Task Force Reports

- a. Finance Committee (Ferguson)
 - i. Only 37% of projected revenues have been received so far in 2014-2015; the board discussed the need for continued growth.
 - ii. There has lower than anticipated spending on payroll and marketing
 - iii. Expense lines for computer equipment and insurance were discussed.
- b. Membership and Outreach TF (Ferguson)
 - i. Discussion of Dryad's presence at upcoming meetings & conferences, and plans to get further input into marketing from Maverick
- c. Governance Committee (Michener)
 - i. The four directors whose terms expire in 2015 are Hodson, Michener, Smit and Vision. All expressed willingness to be nominated for re-election
 - ii. The committee drafted a performance review policy for the Executive Director.

- iii. Baird, Smith, Michener agree to conduct the three month performance review of the Executive Director based on her start date of October 13. Subsequent reviews will be annual.

6. Upcoming meetings (Morovati)

- a. 2015 Community and Membership Meeting
 - i. Plan to hold it in the Washington, DC area on May 26th or 27th. Venue options currently being investigated.
 - ii. The theme will be "data review" and "assuring data quality"
 - iii. The program committee will consist of Fenner, Ferguson, Fox, Michener, Smit, Todd Vision.
 - iv. The board discussed potential speakers.
- b. Early career researcher workshop in Brazil
 - i. Options and potential participants discussed
 - ii. Options to be followed up by Bruna, Hodson, Michener, Sansone, Vision in early 2015

7. News items (All)

- a. Discussion of the current NSF grant and opportunities for additional projects with NSF, RCUK, other funders.
- b. CLOCKSS has terminated their contract with Dryad and are generally reviewing their policies with respect to data repositories.
- c. Directors reported on attendance at recent workshops and conferences, including an AIBS workshop in Washington DC, SciDataCon in New Delhi, STM meetings in London, and a meeting in Capetown
- d. Tenopir reported that DataONE's usability evaluation of the Dryad website is complete.
- e. Fenner reports on PLOS-DataONE Data Level Metrics project, A Sloan funded NISO project developing standards for altmetric counts; and an upcoming hackathon on data citations in reference managers at Force2015 in Oxford in January
- f. The next Board of Directors teleconference is scheduled for February 24, 12:00-14:00 EDT

Meeting adjourned

References

1. Minutes from September 2014 Board of Directors Meeting: <http://bit.ly/1vk3ZtZ>
2. Treasurer's Report for Q1 2014-2015 <http://bit.ly/1DwfHob>
3. Dryad blog post on expanded PLOS Integration: <http://blog.datadryad.org/2014/10/15/expanded-plos-integration/>

